



Haringey Council

The Children and Young People's Service

Report to Haringey Schools Forum 17 February 2011

**Agenda Item
9**

Report Status

For information/note
For consultation & views
For decision

Report Title: Meeting Schedule and Work Plan for 2011-12

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Purpose:

This report sets out the proposed meeting schedule and work plan for the year.

Recommendations:

1. Members agree the proposed meeting dates.
2. Members agree the proposed work plan.
3. Members agree the recommended membership of the Steering Group for Review of Full Time Places.

1. Background and Introduction.

1.1. The Council must consult with the Schools Forum on all matters relating to the funding of the Schools Budget. As part of this remit, the Forum will receive reports, as set out in the proposed workplan, on the following areas identified in Regulations and in the Constitution of the Haringey Schools Forum.

- a) *the arrangements to be made for the education of pupils with special educational needs;*
- b) *arrangements for the use of pupil referral units and the education of children otherwise than at school;*
- c) *arrangements for early years education;*
- d) *arrangements for insurance*
- e) *arrangements for the allocation of central government grants paid to schools via the authority (NO LONGER APPLICABLE);*
- f) *arrangements for free school meals; and*
- g) *The setting of the Schools Forum budget.*

The authority may consult the forum on such other matters concerning the funding of schools as they see fit. The forum may also ask the Authority to consult them on any financial matters relating to the Schools Budget.

2. School Funding.

2.1. The Forum had previously agreed to review the local funding formula. However, national developments include the possibility of a national funding formula. The Department for Education is committed to consult on proposals in the spring term and we therefore propose that no work is undertaken on the local formula until national plans are known. A standing item on school funding has been included in the following proposed work plan in order to keep members abreast of developments.

3. Full-time places review group.

3.1. Following from the work on the Early Years Single Funding Formula, and in view of the proposals in the Education Bill to relax the restrictions on charging for maintained nursery education, a review of Council funded full time nursery provision is underway.

3.2. The review will be undertaken by officers with guidance from a Steering Group convened by the Council and will report regularly to the Schools Forum. The proposed make-up of the Steering Group is:

| Steering Group – Review of Full Time Places. | | |
|---|------------------------|---------------|
| Sector | Representatives | Number |
| Primary Schools | Headteachers | 3 |
| Children Centres | Head of Centre | 1 |
| Nursery School | Headteacher | 1 |
| Council | Councillor | 1 |
| Schools Forum | Representative | 1 |
| Unison | Representative | 1 |
| PVI | Representative | 1 |
| Primary/Nursery/Children Centres | Business Managers | 2 |

4. Best Value Working Party.

4.1. The Best Value Working Party has met twice and identified as its draft remit. Further meetings will be arranged as soon as possible.

1. To advise the LA in promoting best value practice in schools and other educational establishments, in particular:
 - a. Preparing and delivering best value guidance and continuing and progressive training in best value for head teachers, governors and relevant staff in schools.
 - b. Promoting the use of best practice in purchasing by schools including developing the use of procurement services, for example the Educational Procurement Centre and the 'OPEN' system.
 - c. Promote best practice in budgeting for best value.
2. To act as a critical friend in reviewing the support, guidance and services, including procurement services, provided by the LA in support of achieving best value.
3. To feedback to the Schools Forum on progress in this area.

5. Recommendations.

- 1. Members agree the proposed meeting dates.**
- 2. Members agree the proposed work plan.**
- 3. Members agree the recommended membership of the Steering Group for Review of Full Time Places.**

| Proposed Date | Proposed Reports |
|--|---|
| 31 st March 2011 | Haringey Council's Scheme for Financing Schools. |
| | School funding. |
| | Arrangements for insurance |
| | Review of full-time nursery places. |
| 26 th May 2011 | School funding |
| | Review of full-time nursery places |
| | Arrangements for free school meals |
| | Carbon Reduction Commitment |
| | Arrangements for the use of pupil referral units and the education of children otherwise than at school |
| 30 th June or 7 th July 2011 | School funding. |
| | School Outturn and Surplus Balances |
| | Arrangements for the election of Chair and Vice-chair. |
| | Arrangements for the education of pupils with special educational needs |
| | Review of full-time nursery places. |
| 22 nd September 2011 | School funding. |
| | Section 52 benchmarking 2011-12 budgets and 2010-11 outturn |
| | Election of Chair and Vice-chair. |
| | Review of full-time nursery classes. |
| 9 th December 2011 | School funding. |
| | School Budget 2012-13 |
| | Forward Plan |
| | Schools Forum Budget 2012-13 |
| | Annual report on arrangements for early years education |
| 26 th January 2012 | Schools Budget 2012/13 |